

Units can enter ranks, merit badges, and awards online



Internet Advancement is provided to assist units with recording ranks, merit badges, and awards and reporting to the council.



Features

- Simple and intuitive interface
- Works from any Internet-connected PC with Internet Explorer
- Will be updated with the latest rank, merit badge, and award options



Benefits to Scouting Units

- Unit enters its own advancement records
- Unit prints a convenient advancement report
- Unit obtains current unit roster and unit history



Benefits to the Council

- Youth member records are updated
- Advancement statistics are current
- Record keeping is simplified for all units



Units will:

- Have one unit advancement processor register to use Internet Advancement
- Access with a unit ID that does not change annually
- Enter ranks and awards appropriate to their unit type



Advancement Reports

- Units set their own schedule for submitting advancement reports
 - The council recommends submitting the report once per month, before the month end
 - The unit must submit one final report each December



How Councils Are Affected

- Council advancement procedures that guide units will remain the same
- Unit statistics are updated by submittals and will display on council reports
- Current unit roster will be online



Ranks, Awards, and Merit Badges

- Nominated awards, such as meritorious action awards, cannot be entered
- Eagle Scout rank cannot be entered with Internet Advancement and must be completed through the council
- Ranks must be added in sequence based on unit type and program



Welcome page



Internet Advancement

Frequently Asked Ou

Welcome and thank you for using Internet Advancement from the Boy Scouts of America. Internet Advancement allows you to enter youth advancements, awards, and merit badges and perform the following actions:

- · Select members from your existing roster,
- Review, update, or add ranks, merit badges, and/or awards,
- Access an online Review Unit Roster feature and the Unit Advancement Summary,
- Print an Advancement Report with a Unit Awards Summary to assist in purchasing.

Before beginning Internet Advancement, collect all member information, including advancement records, award records, and merit badge applications with the appropriate signatures. To complete Internet Advancement, you must be connected to a printer to print the final report.

For assistance, you can consult the help for instructions on using Internet Advancement.

Advancement Reports

For the BSA Unit Advancement Report: Advancement Forms.

Adobe Acrobat Reader

You will need Adobe Acrobat Reader to view the final print version of the advancement report. If you do not have it, you can download the Adobe Reader by clicking on the "Get Adobe Reader" image on this page.

To register, please click here --> First Time User

To login, please click here -->

Returning User



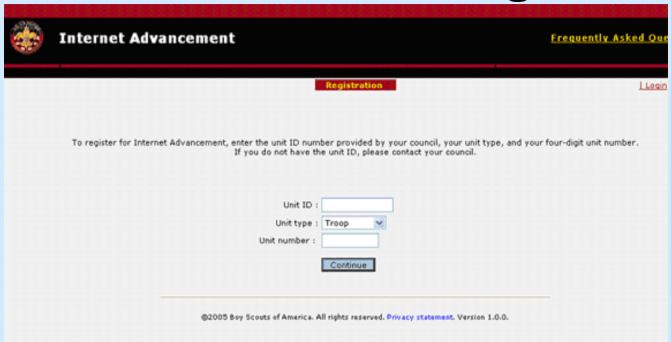


This site supports Internet Explorer 5.5 or better with a minimum screen resolution of 800x600. This site requires JavaScript to be enabled for your browser.

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First Time User Log In



The unit ID does not change.



Confidentiality Agreement

Susquehanna Council: Troop 0001



Internet Advancement

Frequently Asked Ou-

Registration: Confidentiality Agreement

Login

Confidentiality Statement

You are about to view information confidential to your unit and Boy Scouts of America. You accept the responsibility of maintaining the confidentiality of this information. You agree you will share this information only with individuals in your unit or the Boy Scouts of America on a need to know basis.

You agree this information will not be distributed or shared outside of the Boy Scouts of America.

I agree. I disagree.

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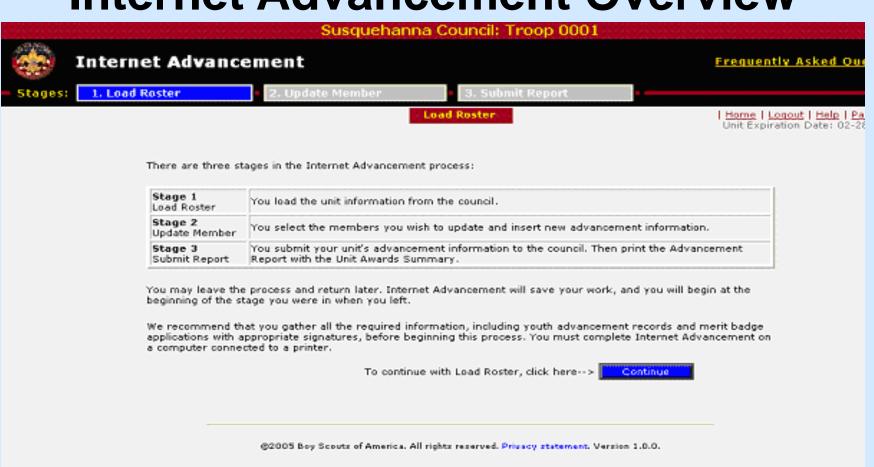
Unit Advancement Processor Registration Information

Susquehanna Internet Advancement	Council: Troop 000	Frequently Asked Ou
Registration: In	formation and Password	Llegi
Please enter your contact information and cre	ate your password to compli	ete the registration process.
First name :	Test	
Last name :	Troop	
Password (alpha numeric, 6+ characters) :	•••••	
Re-enter password :	•••••	
E-Mail :	ttroop@netbsa.org	
Re-enter e-mail :	ttroop@netbsa.org	
Phone number :	972 - 580 - 2000 -	(ext)
Register		
@2005 Boy Scouts of America. All ri	ghts reserved. Privacy statemen	t, Version 1.0.0.

Each unit has one unit advancement processor.



Internet Advancement Overview



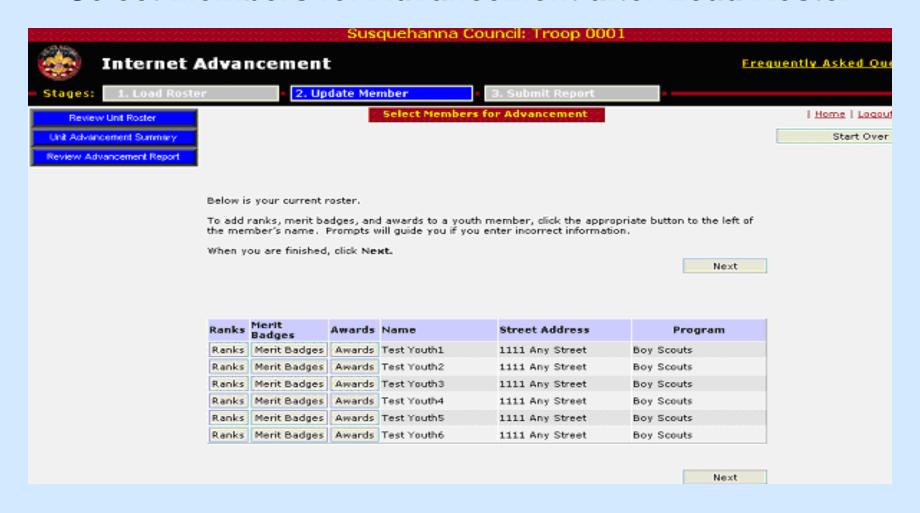


Returning User Log In





Select Members for Advancement after Load Roster





Select Members for Advancement

Below is your current roster.

To add ranks, merit badges, and awards to a youth member, click the appropriate button to the left of the member's name. Prompts will guide you if you enter incorrect information.

When you are finished, click Next.

Next

Ranks	Merit Badges	Awards	Name	Street Address	Program
Ranks	Merit Badges	Awards	Test Youth1	1111 Any Street	Boy Scouts
Ranks	Merit Badges	Awards	Test Youth2	1111 Any Street	Boy Scouts
Ranks	Merit Badges	Awards	Test Youth3	1111 Any Street	Boy Scouts
Ranks	Merit Badges	Awards	Test Youth4	11 1 1 Any Street	Boy Scouts
Ranks	Merit Badges	Awards	Test Youth5	1111 Any Street	Boy Scouts
Ranks	Merit Badges	Awards	Test Youth6	1111 Any Street	Boy Scouts

Next



Record Youth Ranks

th Ranks for Test Youth3	
Rank	Date Earned mm/dd/yyyy
Scout	Date Larinea mini au / / / / /
Tenderfoot	07/19/2002
Second Class	05/15/2003
First Class	05/20/2004
Star	04/06/2005
Life	11/22/2005
Eagle	
Bronze Palm	
Gold Palm	
Silver Palm	
Eagle + 20 Merit Badges	
Eagle + 25 Merit Badges	
Eagle + 30 Merit Badges	
Eagle + 35 Merit Badges	
Eagle + 40 Merit Badges	
Eagle + 45 Merit Badges	
Eagle + 50 Merit Badges	

Ranks must be added in sequence based on unit type and program.



Record Youth Merit Badges





Record Youth Merit Badges

Camping* Canoeing Chemistry Cinematography	07/15/2005
Chemistry	
Cinematography	
Citiethiatographiy	
Citizenship in the Community*	07/19/2004
Citizenship in the Nation*	09/02/2005
Citizenship in the world*	
Climbing	
Coin collecting	02/08/2003
Collections	
Communications*	
Composite Materials	
Computers	
Cooking	
Crime Prevention	
Cycling*	
le Required	



Record Eagle Required Youth Merit Badges

Stages: 1. Load Roster 2	2. Update Member	3. Submit Report	I Magra I Consult
	Record fouth Merit E	adges (Eagle Required)	I Hame I Logout
Cancel A-C	D-K L-R	S-Z Eagle	Reset Save
Youth Merit Badg	es (Eagle Required) for 1	Test YouthO	
Award		Date Earned mm/dd/yyyy	
Camping*		07/15/2005	
Citizenship in the	Community*	07/19/2004	
Citizenship in the	Nation*	09/02/2005	
Citizenship in the	world*		
Communications*	•		
Cycling*			
Emergency Prepa	aredness*	07/16/2004	
Environmental So	cience*	07/13/2001	
Family Life*		04/26/2004	
First Aid*		07/18/2003	
Hiking*		03/15/2005	
Lifesaving*		08/18/2004	
Personal Fitness*	•	07/15/2002	
Personal Manage	ment*	04/10/2005	
Swimming*		07/12/2004	
*Eagle Required			
Cancel A-C	D-K L-R	S-Z Eagle	Reset Saye



Record Youth Awards

h Awards for Test Youth3	
Award	Date Earned mm/dd/yyyy
B. S. A. Lifeguard	
Boardsailing B. S. A.	
Den Chief Service Award	02/08/2006
Em. Preparedness BSA - Sct. / Var.	05/15/2005
Fifty-Miler Award	
Firem'n Chit	06/22/2003
Historic Trails Award	
Interpreter Strip	
Kayaking BSA (Youth)	
Leave No Trace (Youth-BS/Vent.)	
Mile Swim	07/15/2005
Paul Bunyan Woodsman	
SCUBA BSA (Youth)	
Snorkeling B. S. A.	
Totin' Chip	06/22/2003
World Conservation Award (Boy Scout	

Nominated awards, such as meritorious action awards, cannot be entered.

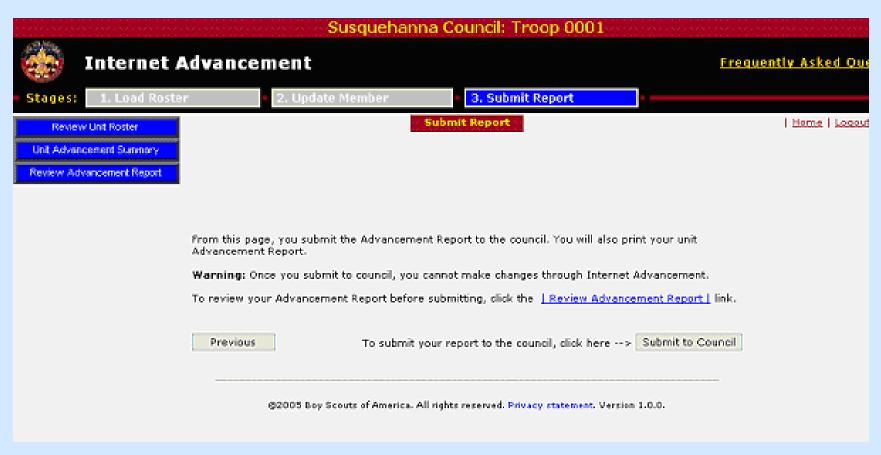


Sample Validation Message for Record Youth Ranks date earned





Submit Advancement Report page





Review Advancement Report – Draft before Report submittal

Member Name	Date Farned	Rank, Merit Badge or Award
Test One Youth1	11/01/2005	Tenderfoot
Test One Youth1	12/12/2005	Second Class
Test One Youthl	02/01/2006	First Class
Test One Youth1	11/01/2005	Basketry
Test One Youthl	12/01/2005	Firem'n Chit
Test One Youth1	12/01/2005	Totán' Cháp
Test Two Youth2	11/01/2005	Tenderfoot
Test Two Youth2	12/12/2005	Second Class
Test Two Youth2	02/01/2006	First Class
Test Two Youth2	12/01/2005	Firem'n Chit
Test Two Youth2	12/01/2005	Totin' Chip
Test Three Youth3	11/01/2005	Tenderfoot
Test Three Youth3	12/12/2005	Second Class
Test Three Youth3	02/01/2006	First Class
Test Three Youth3	12/01/2005	Firem/n Chit
Test Three Youth3	12/01/2005	Totin' Chip
	Total different you	th <u>3</u> Qualified for <u>9</u> rank(s)
	Total different you	th <u>l</u> Qualified for <u>l</u> merit badge(s)
	Total different you	th <u>3</u> Qualified for <u>6</u> award(s)



Review Advancement Report – Draft of Unit Awards Summary

Rank Name	Ranks <u>Quantity Farned</u>	Quantity Needed
Tenderfoot	3	
Second Class	3	
First Class	3	
Merit Badge Name	Merit Badges <u>Quantity Earned</u>	Quantity Needed
Basketry	1	
	Awards	
Award Name	Quantity Farned	Quantity Needed
Firem'n Chit	3	
Totin' Chip	3	
	Total different youth 3 Qualified	
	Total different youth1_ Qualified	
	Total different youth 3 Qualified	for <u>6</u> award(s)



Review Advancement Report – Draft of Advancement Update Summary

Advancement Update Summary

Boy Scouts of America

Unit: Troop 0001

Chartered Organization: Liberty Community Group

Committee

District: Penns Woods

Council: Susquehanna Council Unit Expire Date: 02/28/2006

Processor: Test Troop

ttroop@netbsa.org 972-580-2000

Date Submitted:

DRAFT VERSION: This is a draft report only and cannot be used for unit advancement. You must Submit this file to obtain the final version of your unit Advancement Report.

This listing shows all advancements currently in member records which are updated with a new date as part of this Internet Advancement submittal. The updates do not appear immediately in the online Unit Advancement Summary.

Member Name New Farned Date Rank, Merit Badge or Award

Test Zero Youth() 03/12/2003 First Class

Total different youth __1_ Updated for __1_ rank(s)



Print Advancement Report





Advancement Report Package for signature and turn in to council

Advancement Report

Boy Scouts of America

Unit: Troop 0001

Chartered Organization: Liberty Community Group

Committee

District: Penns Woods

Council: Susquehanna Council Unit Expire Date: 02/28/2006

Processor: Test Troop

ttroop@netbsa.org 972-580-2000

Date Submitted: Feb 22 2006 4:32PM

Date Awards Needed:

FOR COUNCIL SERV	ICE CENTER USE ONLY
Report received	
Certificates issued	
Mailed or issued to	

. Advancement procedures:

Packs: Den Advancement Reports are received from each den and used to enter advancement for the entire pack.

Date mailed

Record Posted

Troops/Teams: All Boy Scouts or Varsity Scouts ready for advancement must appear before a board of review composed of at least three members. The advancement report for each board of review must be signed by at least three members of the board, including its chairman.

Crews/Ships: Venturers/Sea Scouts submit their advancement applications to their Advisor or Skipper who obtains the crew/ship committee approval. Attach applications for the Venturing Gold, Silver, and Quartermaster awards to this report.



Other Reports Available

Unit Roster

The Unit Roster is the current roster of adult leaders and youth members. The information is current from the time the unit advancement processor clicks the Load Roster button.

Unit Advancement Summary

The Unit Advancement Summary is the history of ranks, merit badges, and awards, appropriate to the unit type, recorded for the current members of the unit. The information is current from the time the unit advancement processor clicks the Load Roster button.



Expire Date: 03/31/2006

Unit Roster Information

Internet Advancement - Unit Roster

Page 1 of 2

Susquehanna Council Troop 0001

Unit Roster

Report Date: 03/06/2006

Unit: Troop 0001

District: Penns Woods County: Union
Unit Status: R Term: 12 months

Chartered Organization: Executive Officer: Boys' Life:

Liberty Community Group Committee Test One Adult1 Term: 12 months
1111 Any Street 1111 Any Street Begins: 06/2005
Lewisburg, PA 17837 Ends: 05/2006

291 Months Completed Tenure 100% Boys' Life: Y Top Leader Trained: Y Quality Unit: Y



Unit Roster – Adult Members

Adult Members

	Name	Address	$_{ m BL}$	Person ID	$\mathbf{M}\mathbf{F}$	Phone
Executive Officer	Test One Adult1	1111 Any Street Lewisburg, PA 17837	N	116650243	M	H (570) 500-1000
Committee Member	Test One Adult1	1111 Any Street Lewisburg, PA 17837	N	116650243	M	H (570) 500-1000
Chartered Organization Rep.	Test Two Adult2	1111 Any Street Lewisburg, PA 17837	Y	116650244	M	H (570) 500-1000
Committee Chairman	Test Three Adult3	1111 Any Street Lewisburg, PA 17837	N	10927326	M	H (570) 500-1000
Committee Member	Test Four Adult4	1111 Any Street Lewisburg, PA 17837	N	10927323	F	H (570) 500-1000
Committee Member	Test Five Adult5	1111 Any Street Lewisburg, PA 17837	N	10908676	F	H (570) 500-1000
Assistant Scoutmaster	Test Six Adult6	1111 Any Street Lewisburg, PA 17837	N	10927324	F	H (570) 500-1000
Scoutmaster	Test Seven Adult7	1111 Any Street Lewisburg, PA 17837	N	10927319	M	H (570) 500-1000
Committee Member	Test Eight Adult8	1111 Any Street Lewisburg, PA 17837	Y	10927327	F	H (570) 500-1000
Assistant Scoutmaster	Test Nine Adult9	1111 Any Street Lewisburg, PA 17837	Y	116650246	M	H (570) 500-1000

Adults Printed: 10



Unit Roster – Youth Members

Youth Members

Name	Address	BL	Rank	Age	Grade	M/F	Phone
Test One Youth1 10908681	1111 Any Street Lewisburg, PA 17837	Y	Life	16	11	M	H (570) 500-1000
Test Two Youth2 112843250	1111 Any Street Lewisburg, PA 17837	Y	Second Class	15	9	M	H (570) 500-1000
Test Three Youth3 10906826	1111 Any Street Lewisburg, PA 17837	N	Second Class	13	8	M	H (570) 500-1000
Test Four Youth4 114123594	1111 Any Street Lewisburg, PA 17837	Y	First Class	12	6	M	H (570) 500-1000
Test Five Youth5 113361468	1111 Any Street Lewisburg, PA 17837	Y	Star	13	7	M	H (570) 500-1000
Test Six Youth6 116650245	1111 Any Street Lewisburg, PA 17837	Y	Second Class	12	6	M	H (570) 500-1000

Youth Printed: 6



Unit Advancement Summary

Internet Advancement - Unit Advancement Summary

Page 1 of 3

Unit Advancement Summary Boy Scouts of America

This summary of youth member ranks, merit badges, and awards only shows those items that are currently in the member records for this unit. Advancement that has not yet been submitted to the council will not appear. When awards are submitted they will not appear immediately on this summary. Please log in as a Returning User at a later time.

Unit: Troop 0001

Chartered Organization: Liberty Community Group

Committee

District: Penns Woods

Council: Susquehanna Council Unit Expire Date: 02/28/2006

Advancement Processor: Test Troop

ttroop@netbsa.org 972-580-2000

Report Date: Feb 22 2006 3:27PM

Member Name	Date Earned	Rank, Merit Badge or Award
Test Zero Youth0	11/20/2000	Tenderfoot
Test Zero Youth0	02/18/2002	Second Class
Test Zero Youth0	03/10/2003	First Class



Youth Members with no Rank recorded Listing at end of Unit Advancement Summary

Following is a listing of members in this unit who have no recorded rank. Youth members who are not advancing should be interviewed by the pack, troop, team, crew, or ship advancement committee member.

Test One Youth1

Test Two Youth?

Test Three Youth3

Test Five Youth5

--- End of Report ---



Help for Unit Advancement Processors

Frequently Asked Questions

Link appears on banner at top right of each page in Internet Advancement and displays the current FAQ for unit users.

Internet Advancement Help

The Help link on the Welcome page or Help link on the right of all other pages reaches Internet Advancement Help.

Help contains an index, search, instructions, and a second Frequently Asked Questions with additional information.



Frequently Asked Questions – link on Internet Advancement banner

Internet Advancement Frequently Asked Questions

Why doesn't Internet Advancement remember me?

Why doesn't Internet Advancement work in my browser?

How can I print the draft Advancement Report before each submittal?

Why do I get an error when I click Print Advancement Report after submittal?

Should I print the Advancement Report each time a submittal is made?

What is the purpose of the three reports in the Advancement Report package?

What is the Unit Advancement Summary?

What do I get when I click Review Unit Roster?

How often must I submit an Advancement Report to the council?

How do members receive a rank, merit badge, or award not available for selection?

When I log out, is my work saved for future use?

Do I register more than once as a First Time User?

Why doesn't Internet Advancement remember me?

Windows XP users may find that the cookie for Internet Advancement is blocked.

To allow cookies for this site:

- Open Internet Explorer. From the main menu, click Tools > Internet Options.
- 2. Click the Security tab. On the Security screen, click Trusted Sites.
- On the Trusted Sites screen, click Sites...
- 4. In the text box, enter https://scoutnet.scouting.org/iadv/UI/home/default.aspx. Click Add.
- Click OK to exit the Sites... screen. Click OK to close Internet Options.

Why doesn't Internet Advancement work in my browser?

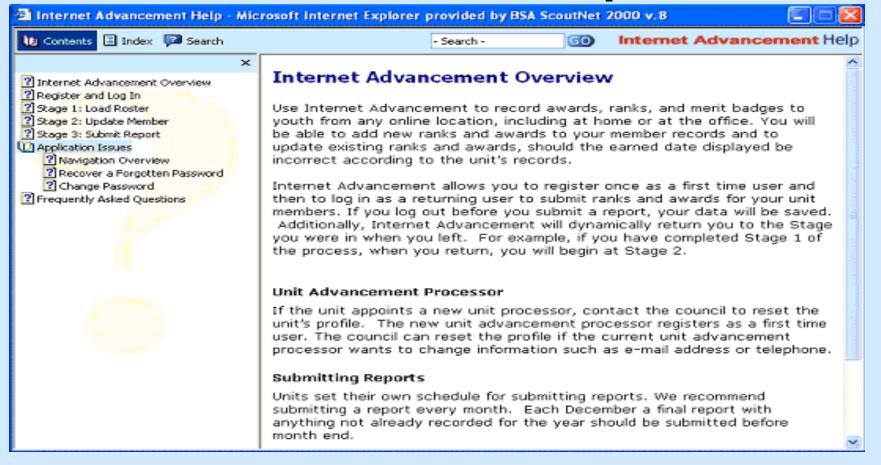
To fully use Internet Advancement, you must use Internet Explorer 5.5 or higher. Also, JavaScript must be enabled in Internet Explore

To enable Javascript:

- Open Internet Explorer. From the main menu, click Tools > Internet Options.
- Click the Security tab. On the Security screen, in the Security level for this zone area, click Default Level.
- 3. Click OK to close Internet Options.



Internet Advancement Help Contents



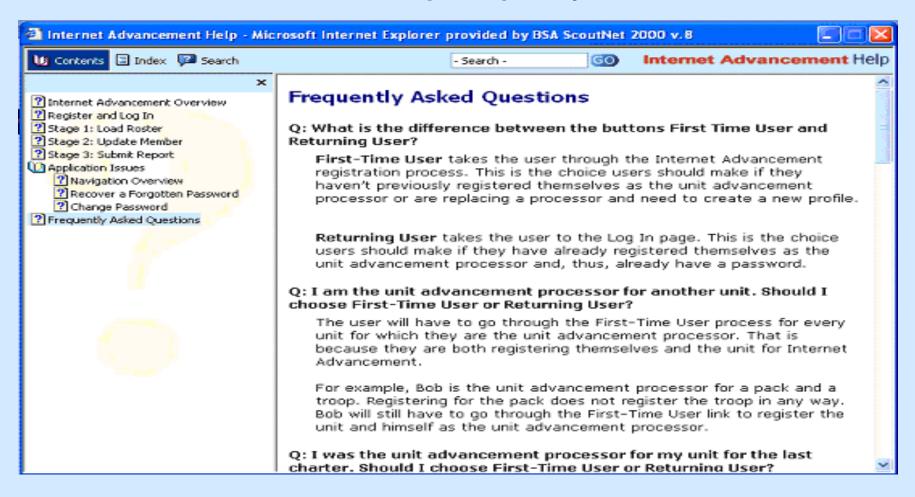


Internet Advancement Index with Keyword Search



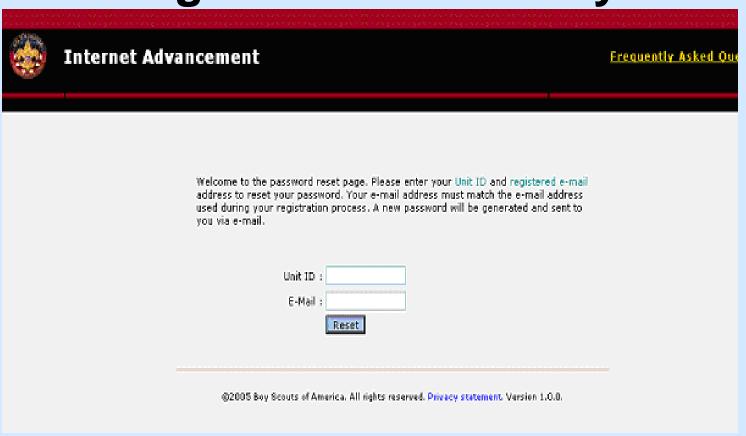


Internet Advancement Help Frequently Asked Questions





Forgot Password entry





Forgot Password request reset confirmation message

Password reset completed. Your new password was sent to your E-Mail address. Please use the new password to access the system. Click here to login.

Sample Forgot Password e-mail message text

Thank you for using Internet Advancement. Your password has been reset at your request.

New Password : xxxxxxxx

Your new Password is case sensitive. We suggest copying the password to use for your Returning User log in.



Change Password

Enter old Password and then new Password

Susquehanna Council: Troop 0001												
	Internet Adva	Frequently Asked Oue										
= Stages:	1. Load Roster	2. Update Member	3. Submit Report	¢								
		Old Password New Password Confirm New Password		<u>Home</u> <u>Logout</u>								
		@2005 Boy Scouts of America. Al	rights reserved. Privacy statement. Versio	n 1.0.0.								



Start Over warning message

Click OK to delete all entered dates and re-load the roster.





Invalid Date message

th Awards for Test Youth2		
Award		Date Earned mm/dd/yyyy
B. S. A. Lifeguard		
Boardsailing B. S. A.		
Den Chief Service Award		
Em. Preparedness BSA - Sct. / Var.		
Fifty-Miler Award		
Firem'n Chit		12/01/1005
Historic Trails Award	Microsoft Internet Explorer	X
Interpreter Strip	A	
Kayaking BSA (Youth)	Invalid date	
Leave No Trace (Youth-BS/Vent.)		
Mile Swim	OK	
Paul Bunyan Woodsman		
SCUBA BSA (Youth)		
Snorkeling B. S. A.		
Totin' Chip		12/01/2005
World Conservation Award (Boy Scou	t	

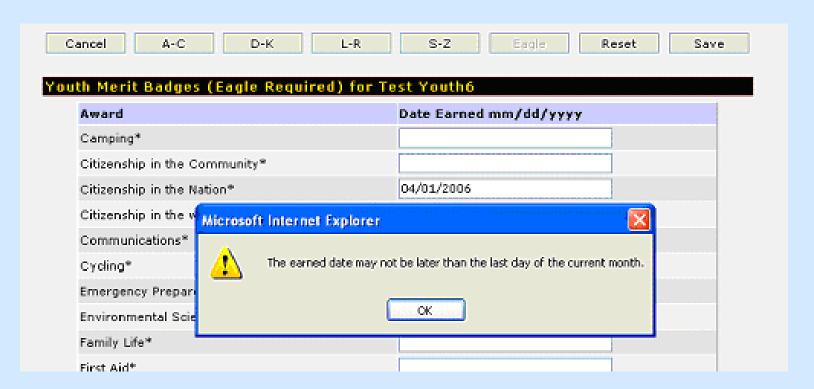


Message that existing date earned cannot be removed

Cancel A-G	D-K	L-R	S-Z	Eagle	Reset	Save
Youth Merit Badge Award	s (A-C) for les		ate Earned	mm/dd/yyyy	,	
American Business						
American Cultures						
American Heritage						
American Labo	American Labo Microsoft Internet Explorer				×	
Animal Science	You cannot remove a date earned. You can revise an existing date earned.					
Archaeology						
Archery		O8	CALLED .			
Architecture						
Art		1	0/01/2004			
Astronomy		0	7/15/2005			
Athletics						
Auto Mechanics						
Aviation		0	8/23/2003			
Backpacking		0	8/01/2005			
Basketry						
Bird Study						
Bugling						
Camping*		0	7/15/2005			
Canoeing						



Message that no future month or expired date can be entered





What should the unit do now?

1. Appoint the unit advancement processor.

The unit advancement processor will then:

- 2. Obtain the unit ID from the council.
- 3. Go to the council Web site and enter Internet Advancement.
- 4. Review instructions, Help, and FAQ.
- 5. Register as a new user.
- 6. Review current Unit Advancement Summary.
- 7. Gather youth advancement records and begin entry.